

University account / HN Identity Manager

Website: moodle@Hochschule Niederrhein
Kurs: IT-Support
Buch: University account / HN Identity Manager

Gedruckt von: Birgit Hücking
Datum: Donnerstag, 14. November 2024, 10:55

Inhaltsverzeichnis

1. General information and mode of operation
2. Account activation
3. Login to HN Identity Manager
4. Change password
5. (De-)activate WLAN

1. General information and mode of operation

1. University account - User ID for IT services

All enrolled students and all employees of the Niederrhein University of Applied Sciences receive a personal user ID ("university account").

The university account is managed via the HN Identity Manager.

The university account is managed via the HN Identity Manager. Before you can use the university account, you must log in to the HN Identity Manager once with your initial password and assign a password of your choice. Please keep your initial password in a safe place. If you forget your personal password, it can be reset to your initial password at any time, which you can use to assign yourself a personal password again.

Various IT services of the Niederrhein University of Applied Sciences are connected to the university account - i.e. they can be used with the user ID and your self-assigned password.

Attention! The services connected to the university account cannot be used with the initial password. You will only have access to these services after changing the password.

The **university account for students** is set up in accordance with §3 Para. 6 of the enrolment regulations of the Niederrhein University of Applied Sciences dated 8 April 2011.

2. Access data

When enrolling at the Niederrhein University of Applied Sciences, **students** receive a university ID and the corresponding initial password in two separate letters, which look as follows:

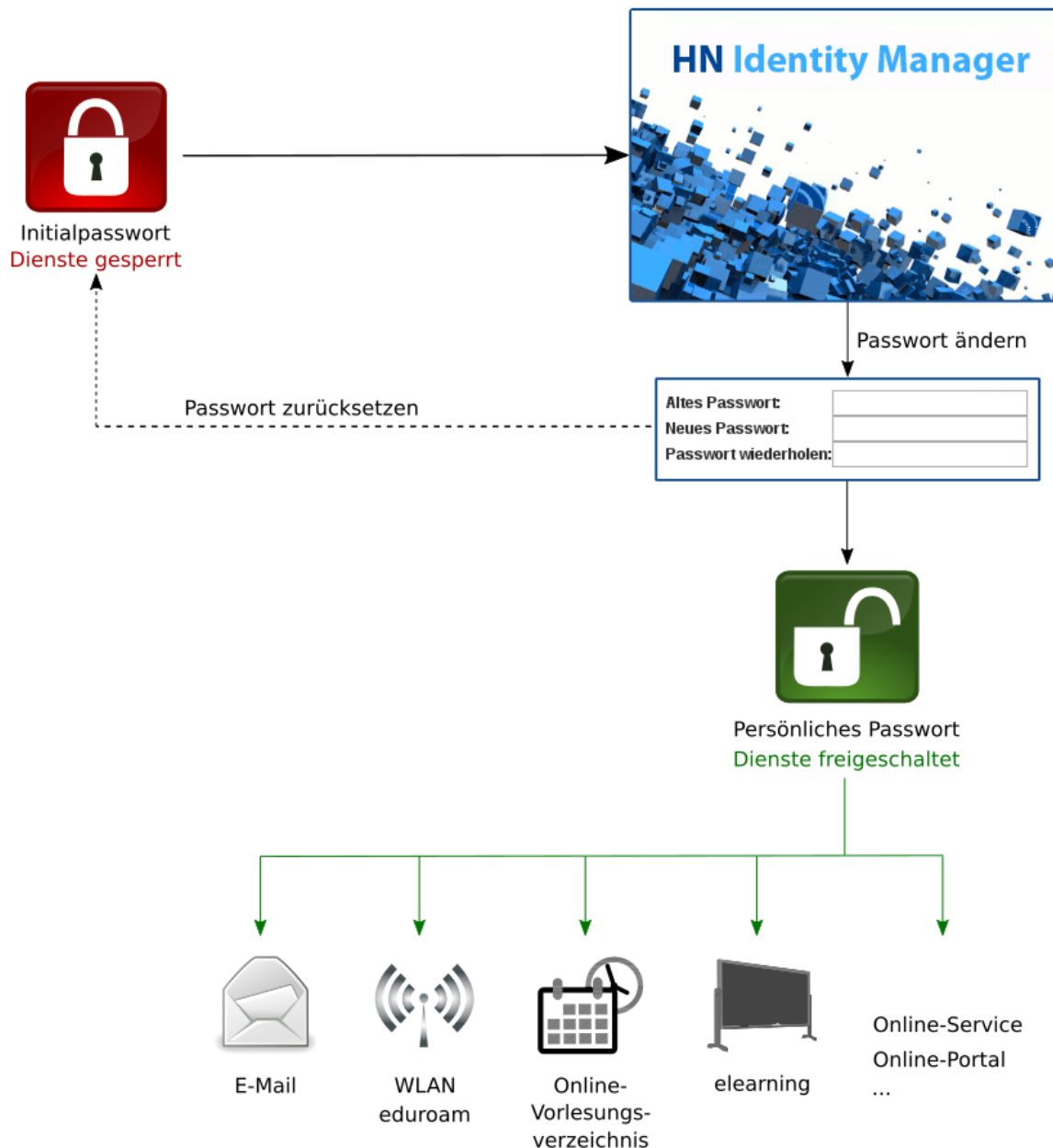
 Hochschule Niederrhein University of Applied Sciences	 Hochschule Niederrhein University of Applied Sciences
<p>Hochschule Niederrhein Postfach 10 07 82 47707 Krefeld</p> <p>Herr Max Mustermann Musterstraße 123 12345 Musterstadt</p> <p>Die Vizepräsidentin für Wirtschafts- und Personalverwaltung Dezernat Kommunikations- und Informationssysteme Service Abt. IT-Service Management</p> <p>Reinarzstraße 49 47805 Krefeld</p> <p>Telefon: +49 (0) 2151 822 2222 Zentrale: +49 (0) 2151 822 0 Fax: +49 (0) 2151 822 85 2222 it-support@hs-niederrhein.de www.hs-niederrhein.de</p> <p>Altzeichen: Datum: 21.02.19</p> <p>Benutzerkennung zum Hochschulaccount und E-Mail-Adresse</p> <p>Sehr geehrter Herr Mustermann,</p> <p>mit diesem Schreiben erhalten Sie Ihre Benutzerkennung zum Hochschulaccount sowie Ihre Hochschul-E-Mail-Adresse. Ihr Initialpasswort zum Hochschulaccount erhalten Sie mit einem separaten Schreiben.</p> <p>Die Benutzerkennung lautet: mamus001</p> <p>Die E-Mail-Adresse lautet: max.mustermann@stud.hn.de</p> <p>Der Hochschulaccount regelt den Zugang zu zentralen IT-Diensten und wird über den HN Identity Manager verwaltet.</p> <p>https://iman.hs-niederrhein.de</p> <p>WICHTIG: Bevor Sie die IT-Dienste nutzen können, müssen Sie sich mit Ihren oben genannten Initialpasswort und Ihrer Benutzerkennung am HN Identity Manager anmelden und sich dort ein persönliches Passwort vergeben.</p> <p>Anschließend können Sie die angeschlossenen IT-Dienste (derzeit Hochschul-E-Mail-Adresse, Onlineservice, LSF-Portal und die StudyTools innerhalb der iHN-App) nutzen.</p> <p>Ihre E-Mail-Funktionen können Sie über den Webmaildienst</p> <p>https://webmail.stud.hn.de</p> <p>oder entsprechende Clientprogramme nutzen. Weitere Informationen finden Sie unter</p> <p>http://www.hs-niederrhein.de/kis/dienste/</p> <p>Wir weisen darauf hin, dass Sie gemäß § 12 Abs. 3 Einschreibungsordnung verpflichtet sind, Ihre Hochschul-E-Mail-Adresse in der Kommunikation mit der Hochschule aktiv zu nutzen. Insbesondere betrifft dies die Teilnahme an den in der Hochschule eingesetzten automatisierten Geschäftsprozessen (z.B. Rückmeldeverfahren, Lehrveranstaltungsbelegung, Befragungen im Zuge der Lehrevaluation). Sie sind dazu verpflichtet, von eingegangenen E-Mails mindestens einmal wöchentlich Kenntnis zu nehmen. Den vollständigen Text der Einschreibungsverordnung finden Sie auf der Internetseite</p> <p>http://www.hs-niederrhein.de/services/studierende/studium</p> <p>Die E-Mail-Adresse behält ihre Gültigkeit bis 31 Tage nach der Exmatrikulation und wird dann automatisch gelöscht.</p> <p>Mit freundlichen Grüßen</p> <p>Ihre KIS Kommunikations- und Informationssysteme Service</p>	<p>Hochschule Niederrhein Postfach 10 07 82 47707 Krefeld</p> <p>Herr Max Mustermann Musterstraße 123 12345 Musterstadt</p> <p>Die Vizepräsidentin für Wirtschafts- und Personalverwaltung Dezernat Kommunikations- und Informationssysteme Service Abt. IT-Service Management</p> <p>Reinarzstraße 49 47805 Krefeld</p> <p>Telefon: +49 (0) 2151 822 2222 Zentrale: +49 (0) 2151 822 0 Fax: +49 (0) 2151 822 85 2222 it-support@hs-niederrhein.de www.hs-niederrhein.de</p> <p>Altzeichen: Datum: 21.02.19</p> <p>Initialpasswort zum Hochschulaccount</p> <p>Sehr geehrter Herr Mustermann,</p> <p>mit diesem Schreiben erhalten Sie Ihr Initialpasswort zum Hochschulaccount.</p> <p>Ihr Initialpasswort lautet: xxxXXXXX</p> <p>Mit einem separaten Schreiben erhalten Sie Ihre Benutzerkennung zum Hochschulaccount, Ihre Hochschul-E-Mail-Adresse sowie Erläuterungen zum weiteren Vorgehen.</p> <p>WICHTIG: Bitte bewahren Sie Ihr Initialpasswort sorgfältig auf. Sollten Sie Ihr persönliches Passwort vergessen, kann es jederzeit in einem unserer Servicecenter auf das Initialpasswort zurückgesetzt werden.</p> <p>Mit freundlichen Grüßen</p> <p>Ihre KIS Kommunikations- und Informationssysteme Service</p>

Employees receive their access data by internal post. Here, the university ID and initial password are usually on one document.

3. Use of connected services

As long as the university account has not been activated or reset to the initial password, the connected services cannot be used. You can only log in to the connected services after [assigning a personal password](#).

The initial password can be reset at any time. You do **not** have to send us the initial password! This is stored in the system.



3. Account blocking, password reset and new initial password

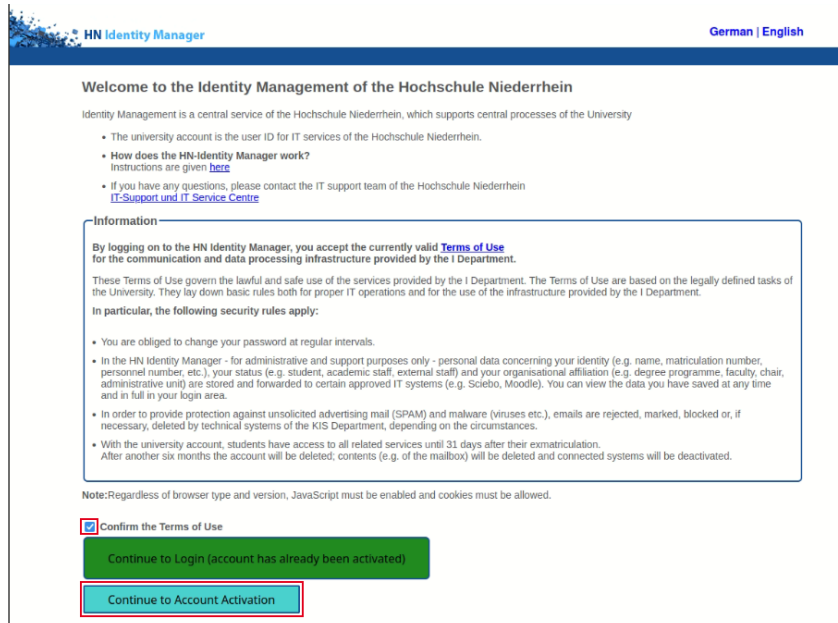
- If you have forgotten your personal password, the university account can be reset to the initial password at any time. You do not have to send us the initial password! **This is stored in the system.**
- If you send us your initial password, e.g. by e-mail, it is considered compromised. In this case, we will issue a **new initial password**, which you must collect from one of our IT service centres.
- If you have entered your password incorrectly too often in the online services, these services will be blocked for you. However, you can access the services again after a waiting period of **30 minutes**. This period starts anew with every login attempt! So if necessary, wait a few minutes longer.

2. Account activation

1. Confirm Terms of use

Call up [HN Identity Manager \(https://iman.hs-niederrhein.de/\)](https://iman.hs-niederrhein.de/).

Confirm the terms of use and click on the light blue button "Continue to Account Activation".



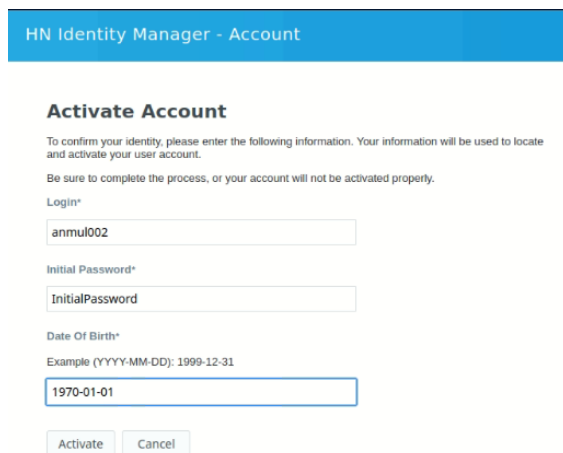
The screenshot shows the 'HN Identity Manager' interface. At the top, there is a header with 'HN Identity Manager' on the left and 'German | English' on the right. Below the header, the main content area is titled 'Welcome to the Identity Management of the Hochschule Niederrhein'. It contains a paragraph explaining that Identity Management is a central service of the Hochschule Niederrhein. Below this, there are three bullet points: 'The university account is the user ID for IT services of the Hochschule Niederrhein.', 'How does the HN-Identity Manager work? Instructions are given [here](#)', and 'If you have any questions, please contact the IT support team of the Hochschule Niederrhein [IT-Support und IT Service Centre](#)'. A section titled 'Information' is enclosed in a box and contains a paragraph stating that logging on to the HN Identity Manager implies acceptance of the 'Terms of Use'. It also explains that these terms govern the lawful and safe use of services provided by the I Department. Below this, it lists 'security rules apply' with four bullet points: 1. Password changes at regular intervals. 2. Storage of personal data (name, matriculation number, etc.) for administrative purposes. 3. Protection against SPAM and malware. 4. Access to university services until 31 days after matriculation. At the bottom of the page, there is a 'Note' about JavaScript and cookies, a checked checkbox for 'Confirm the Terms of Use', a green button 'Continue to Login (account has already been activated)', and a light blue button 'Continue to Account Activation' which is highlighted with a red box.

2. Activate account

2.1 Enter your **user ID**, the **initial password** and your **date of birth** in the following input mask.



When entering your date of birth, make sure you use the format YYYY-MM-DD



The screenshot shows the 'HN Identity Manager - Account' page. The main heading is 'Activate Account'. Below it, there is a paragraph: 'To confirm your identity, please enter the following information. Your information will be used to locate and activate your user account.' This is followed by another paragraph: 'Be sure to complete the process, or your account will not be activated properly.' There are three input fields: 'Login*' with the value 'anmul002', 'Initial Password*' with the value 'InitialPassword', and 'Date Of Birth*' with the value '1970-01-01'. Below the 'Date Of Birth*' field, there is an example: 'Example (YYYY-MM-DD): 1999-12-31'. At the bottom, there are two buttons: 'Activate' and 'Cancel'.

2.2 Successful activation is confirmed.

Then click on "Continue" to change your password.

HN Identity Manager



anmul002

Login

Copyright © 2020 Micro Focus. All rights reserved.

3. Login to HN Identity Manager



Important!

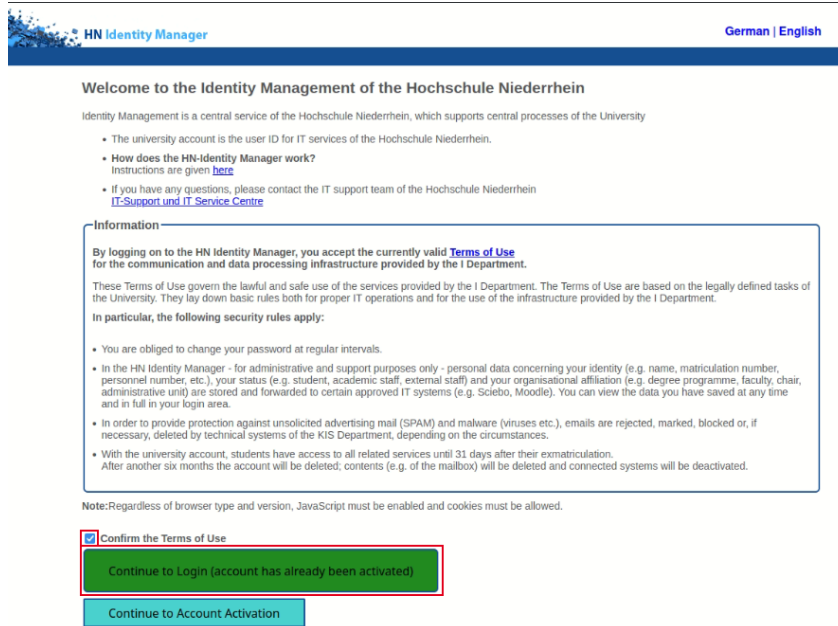
If you have **never logged in** to the HN Identity Manager before or the account has been **reset to the initial password**, you must first [activate the account](#).

1. Benutzungsordnung bestätigen

1. Confirm Terms of use

Call up [HN Identity Manager \(https://iman.hs-niederrhein.de/\)](https://iman.hs-niederrhein.de/) .

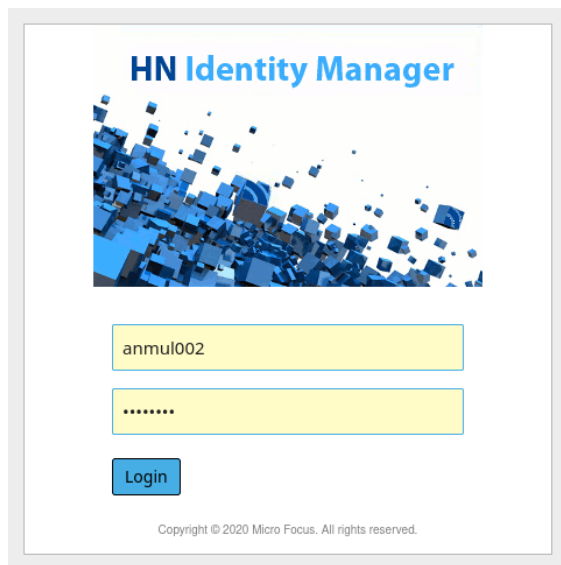
Confirm the terms of use and click on the green button "Continue to Login (account has already been activated)".



The screenshot shows the HN Identity Manager interface. At the top, there is a navigation bar with "HN Identity Manager" on the left and "German | English" on the right. Below the navigation bar, the page title is "Welcome to the Identity Management of the Hochschule Niederrhein". The main content area contains an introduction to Identity Management and a list of bullet points. A prominent "Information" box contains the following text: "By logging on to the HN Identity Manager, you accept the currently valid Terms of Use for the communication and data processing infrastructure provided by the I Department. These Terms of Use govern the lawful and safe use of the services provided by the I Department. The Terms of Use are based on the legally defined tasks of the University. They lay down basic rules both for proper IT operations and for the use of the infrastructure provided by the I Department. In particular, the following security rules apply:" followed by a list of security rules. Below the information box, there is a note: "Note: Regardless of browser type and version, JavaScript must be enabled and cookies must be allowed." At the bottom of the page, there are three buttons: "Confirm the Terms of Use" (with a checked checkbox), "Continue to Login (account has already been activated)" (highlighted with a red box), and "Continue to Account Activation".


2. Login to the HN Identity Manager



Log in with your **university ID** and **your personal password**.





The screenshot shows the HN Identity Manager login page. At the top, there is a header with "HN Identity Manager" and a decorative graphic of blue cubes. Below the header, there are two input fields: the first contains the text "anmul002" and the second contains a series of dots representing a password. Below the input fields, there is a blue "Login" button. At the bottom of the page, there is a copyright notice: "Copyright © 2020 Micro Focus. All rights reserved."

New password accepted, please click change password

New Password 

.....  Strength: **Strong**


Confirm Password

.....  

2.3 Saving your new password may take a few minutes.
Once the password is complete, you will be shown the successful change.



Success

The password has been changed successfully.

Click on "Continue" to go to your personal start page.

Applications

Home items

 My Profile Update personal information	 Change My Password Create a new password
---	---

Kategorie ohne Titel

 activation resp. deactivation of... activation resp. deactivation of WLAN access

5. (De-)activate WLAN



WLAN is activated by default for **students** and **conference accounts**.

WLAN is deactivated by default for **employees** and **guest accounts**.

The WLAN services [HN1X](#) and [eduroam](#) can only be used if the WLAN is activated.

1. Calling up the WLAN management



Click on the button "**Activate resp. deactivate WLAN access**" on your personal start page.

2. (De-)activate WLAN

To activate your WLAN, place a tick next to WLAN.

Remove the tick next to WLAN if you want to deactivate it.

Click on "Submit" to save your selection.

activation resp. deactivation of WLAN access

activation resp. deactivation of WLAN access

WLAN:

Submit

Cancel